



TRACCESS® FIND is a search application for performance resources that locates and displays results using keyword searches. The structure and design of FIND allows for immediate access to any mission critical information.

Manuals, policies, critical content, procedures, are re-structured, created, repurposed or transformed into a searchable HTML browser format (either via HTML page conversion or HTML linking to PDF, Excel, Word or PowerPoint) with Global and remote reach into TRACCESS FIND.

The FIND framework enables you to quickly find information on a particular policy, procedure or issue without searching through hard copy manuals that may be out-of-date.

TRACCESS FIND also links existing resources authored in other applications (e.g. Word, Excel, Visio. PDF included) and creates an index to quickly find critical information.

TRACCESS FIND MAIN FEATURES

Navigation - User friendly navigation allows for easy access to content material in the FIND framework. Tree menus and "point and click" navigations allow users to navigate the system using the method that is most comfortable to them.

Search - FIND's powerful search engine enables searching from a server or a stand-alone workstation.

Help - An online tutorial system for orienting users to the features and functionality of TRACCESS FIND.

Feedback/ Validation - Allows users to participate in the Change Management process by being able to submit their comments on specific content pages right from their web browser.

Change log - An optional feature that provides the user with a change history of any document they view online.